

Terms of Reference

The Central Region Structural Research Scholarship

Canadian Institute of Steel Construction

January 24, 2010

I. Name

The award is known as the Central Region Scholarship for Steel Structures Research.

II. Purpose

The Central Regional Committee of the Canadian Institute of Steel Construction (CISC) establishes this award for two purposes: first, to honour Canadian steel engineering graduates who are pursuing an advanced degree in Steel Structures Research; and second, to encourage them in their education by assisting them financially.

III. Funding

The Scholarship for Steel Structures Research is established with an initial gift from The Central Regional Committee of the CISC of CDN\$10,000.00

The first award will be announced at the Central Region Spring Meeting in 2012 and will be in the amount of CDN\$10,000.00 payable to the student receiving the award. Consecutive awards will be presented at the annual CISC Central Region meeting as normally is held in the spring. While the initial award was one at CDN\$10,000.00, it is recognized that potential exists for this annual amount to be split into smaller awards at the recommendation of the Central Region Scholarship Committee. The purpose of such variability in number of awards and award amounts is to maximize benefit of attracting appropriate students into structural steel research.

There will be a review of the scholarship program every five years by the Central Regional Committee of the CISC to gauge the effectiveness of the program and to revise the protocol if necessary or appropriate.

IV. Eligibility

- A. Preferred applicants are **Canadian** citizens as of the date of application albeit non-Canadian students may also apply and will be given due consideration. The Scholarship is to be awarded to a graduate student involved in Structural Steel Research. The Scholarship is awarded for one year. Students enrolled for either a Master's Degree or a Doctoral Degree are eligible to apply providing they:
1. are committed to furthering their education in Steel Structures Research;
 2. are intentional about maintaining effective relationships with the **Structural Steel** industry, (i.e., either by working with a steel fabricator, or with a structural consultant, or in pursuing an academic position with an educational institution (university) to instruct and research with respect to steel);
 3. have a project that has relevance to the **Structural Steel** fabricating industry;
 4. can demonstrate the potential benefits of the study in their application, oral presentation, and subsequent final report.
 5. students that have graduated from a Central Region University and are pursuing post Graduate Research at another University
- B. Applicants who have structural steel experience, and/or have worked within the steel industry may be given preference.
- C. Because the purpose of these scholarships is to encourage Canadian students in the Canadian steel industry, recipients are required to understand that if they do not complete their studies, they will be required to repay the principal to the Central Regional Committee of the CISC. Repayment may be forgiven if their abandonment results from reasons beyond their control.
- D. Applications must be filed with the Western Regional Manager not later than February 15th of the year in which the scholarships will be awarded.
- E. Although the award will be only for one year, the student should be prepared to complete a progress report; including a presentation to the Central Regional Committee of the CISC.

V. Administration

- A. Payments are made in advance in three instalments at four month intervals. The first payment will be made following announcement of the award. The second and third payments will be made upon receipt of reports of satisfactory progress from the student's supervisor two weeks in advance of payment dates. Payments will normally be made by April 30, August 31, December 31 upon approval of the Central Regional Committee of the Canadian Institute of Steel Construction.

- B. It is intended that this scholarship be coordinated with applications or awards from other steel industry scholarships; potentially to avoid significant multiple awards to the applicant from the steel industry at large.
- C. Each year the representatives of the Central Regional Committee of the CISC will be informed about the recipients of the scholarships and will be provided a summary statement of the scholarship program's financial account.
- D. The representatives of the Central Regional Committee of the CISC at any time may initiate the process for revision of this protocol. Any change in this protocol will be made only with the approval of the representatives of the Alberta Regional Committee of the CISC.
- E. All accounting will be done through the Head Office of the CISC.

VI. Application Procedures and Deadline Date

Applications must be received by the Western Regional Manager of the CISC by February 15th, of the year in which the scholarship is to be awarded.

No application form is provided. Each applicant must submit a written application enclosing the following information:

1. A statement explaining the rationale for the choice of the steel research program, including the long term economic impact on the steel industry.
2. Their intention about maintaining effective relationships with the steel industry (i.e., either by working with a steel fabricator, or with a structural consultant, or in pursuing an academic position within an educational institution (university) to instruct and research with respect to steel, or a statement about their career objectives).
3. An official transcript of the applicant's undergraduate academic record and an interim indication of their post-graduate academic record to date.
4. A statement of recommendation from the student's supervisor and/or another member of the Steel Structures Research Group.